

**Program Director
Inter-Tribal Council of Alabama
WIA Program**

Program Director

This is a highly responsible position involving the management of an American Indian WIA, Section 166 program for 64 of the 67 counties of Alabama. The Program Director is responsible for the supervision of all activities of the project and all personnel assigned to it. The Program Director must manage the program budget and ensure fiscal compliance with federal regulations.

Required Skills and Qualifications: Bachelor's Degree or two years of college with a minimum of five (5) years experience working with American Indians.

Two (2) years WIA program experience or State, County, or other Federal Program supervisory experience.

Experience with Microsoft Word, Excel, Access, Money, and on-line reporting.

Excellent communication skills.

Willing to pursue additional education and willing to travel.

Must be willing to submit to a background check and drug testing.

The Inter-Tribal Council of Alabama is an Equal Opportunity Employer.

Resumes will be accepted until February 8, 2010. Send resume, copies of diplomas, names, addresses & phone numbers of at least three references to:

**Inter-Tribal Council of Alabama
5850 Main St. Suite 106
Millbrook, AL 36054-1814**